

CLOSED INVITATION FOR FORMAL WRITTEN QUOTATIONS



MUNISIPALITEIT
RICHTERSVELD
MUNICIPALITY

NOTICE NO: RLF: 92/NCO61/12/2018

CLOSING DATE: 29 NOVEMBER 2018

CLOSING TIME: 12H00

PROPOSALS & SERVICES FOR THE RICHTERSVELD LIGHT FESTIVAL & ENTERTAINMENT 2018

Proposals are hereby invited for a Richtersveld Light Festival 2018 and provision of entertainment programme for two (02) days from 14 & 15 December 2018. Provide schedule of activities for two (2) days as follows: 14 December: (19:00 till 23:00) and 15 December: (12:00 till 23:00).

SPECIFICATION

Stage and Sound Setup by service provider (for 2 days)

Sound Engineering (2 days)

Recruit, invite and pay local artist & stand-up comedian

One item of extreme sport for 15 December 2018

Obtain services of accredited pyro technician including permit for event on 14 December 2018 and security services

List and execute activities for entertainment

Electricity will be supplied by the municipality. No accommodation for the service provider(s) or artists will be provided by the municipality. Proposals in a sealed envelope clearly marked PROPOSALS FOR RICHTERSVELD LIGHT FESTIVAL & ENTERTAINMENT must be deposited in Tender Box at the municipal offices, **169 Main Road, Port Nolloth, 8280** on/or before (12h00) on (Thursday, 29 November 2018).

In case of a transaction with a value of R 30 000 or more (including VAT), the Municipality follows the Procurement Policy where 80 points are awarded for price and 20 points for B-BBEE objectives. Furthermore formal written quotations will also be evaluated in terms of the Supply Chain Management Policy and Preferential Procurement Policy of the municipality.

The following conditions will apply:

- A Tax Clearance Certificate, as issued by SARS, must accompany each bid.
- A certified B-BBEE rating certificate from SANAS accredited agency or original exemption (EME) for business with a turnover of less than threshold gazetted from a Registered Accounting Officer (as stated in section 60 of the Close Corporation Act, 1984()), must accompany each quotation.
- No person employed by the government (National, Provincial, Municipality) may be considered for this quotation.
- No quotation will be considered to a person or company that over the past five years been convicted of:
 - (a) Fraud, corruption or a criminal offence.
 - (b) The suspension, early termination or unsuccessful completion of a municipal government contract.
- Enclosed forms MBD 1, MBD 4, MBD 6.1, MBD 8 and MBD 9 must be scrutinised, completed and submitted together with your quotation.
- Price quoted must be valid for 30 days.
- Price quoted must be firm and inclusive of VAT.
- Proof of Central Supplier Database Register.
- Municipal account should not be in arrears.

The Richtersveld Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept any proposals as it deem expedient.

Enquiries relating to the specifications can be addressed to **Sydney Adams** at telephone **(027) 851 1137**.

A set of Quotation documents with detailed specifications can be obtained on the municipal website before the specified date and time. Documents may be collected during work hours after 8:00 from **21 November 2018** at Deloris Cloete in the Supply Chain Management Unit of Richtersveld Municipality at a cost per page as determined by the approved tariff list or alternatively be e-mailed at no cost.

For more details contact Deloris Cloete at (027) 851 1126.



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GARETH CLOETE
ACTING MUNICIPAL MANAGER
Richtersveld Municipality
Tel: **(027) 851 1111**
Fax: **(027) 851 1101**

DATE: 21 NOVEMBER 2018