

**MUNICIPALITEIT  
RICHTERSVELD  
MUNICIPALITY**

**FORMAL TENDER: 98/SDL/NC061/09/2019**

**SUPPLY AND DELIVERY OF 5 LAPTOPS WITH ACCESSORIES TO BE DELIVERED IN PORT NOLLOTH**

**CLOSING DATE: 19 SEPTEMBER 2019**

**CLOSING TIME: 12H00**

**Richtersveld Municipality hereby invites prospective suppliers to quote for the following:**

**SUPPLY AND DELIVERY OF 5 LAPTOPS WITH ACCESSORIES TO BE DELIVERED IN PORT NOLLOTH**

Formal tender sealed and clearly marked "**FORMAL TENDER: SCM: 98/SDL/NC061/09/2019: SUPPLY AND DELIVERY OF 5 LAPTOPS WITH ACCESSORIES TO BE DELIVERED IN PORT NOLLOTH**" must be placed in the Municipal tender box at Richtersveld main office or posted to the Municipal Manager, Private bag X113, Port Nolloth, 8280 (for attention: Tender Box) no later than 12h00 on Friday 19 September 2019. Tenders should not be faxed or emailed as only original copies will be considered.

Bid documents containing conditions of Tender will be available from 12 SEPTEMBER 2019 at Richtersveld Local Municipality, Finance Department, 169 Mainroad, Port Nolloth at a cost per page as determined by the approved tariff list or alternatively be e-mailed at no cost.

Formal tenders will be evaluated in terms of 80/20 Preference Point System prescribed by the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulations 2017 and the Municipality's Supply Chain Management Policy.

Following conditions will apply to the tender

- The Richtersveld Municipality Supply Chain Management Policy will apply;
- The Richtersveld Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw;
- Bids which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted;
- Bids submitted are to hold good for a period of 60 days;
- Bids must only be submitted on the documentation provided by the Richtersveld Municipality; (original Bid documents)
- Bidders must be registered on the National Central Supplier Database (CSD) official website – [www.csd.gov.za](http://www.csd.gov.za)
- **CSD Report reflecting Tax Compliant Status must**, must accompany the bid document
- **Certified copy** of the latest Municipal Account on the address of the business must be submitted with the bid document;
- **NB. Bidders may not be in arrears for more than three months with Municipal rates and service charges;**
- Complete enclosed forms MBD2, MBD 4, MBD 6.1, MBD 8 and MBD 9 must be scrutinised, completed and submitted together with your quotation
- **Certified copies** of Identity Documents (ID's) of all shareholders/owner(s)/partners of bidding companies must be submitted with the bid document;
- **Certified copies** of Company Registration documents (CK 1) must be submitted with the bid document
- Service providers/contractors must submit a **certified copy** of their BBBEE certificates from an accredited BEE Verification agency with their tender submission or a **original Sworn Affidavit**. Failure to submit a BBBEE certificate or **Original Sworn Affidavit** will lead to forfeiture (loss) of the preference points. Bidder/s will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the BBBEE status level of contribution or is a non-compliant contributor. **Such a bidder will score 0.**
- **Failure to comply with these conditions will result in immediate disqualification of your bid.**

Prospective bidders must submit prior knowledge and experience of supply and delivery of goods and provide references thereof.

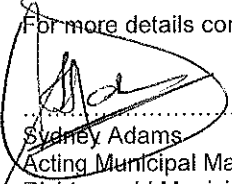
No tender will be considered from a person or company who, for the past five years has been convicted of

- Fraud, corruption or any criminal offense
- The strike, premature termination of unsuccessful completion of government contracts

No tender will be considered to persons in the service of the state.

Enquiries relating to the specifications can be addressed to Mr. Alex September at telephone (027) 851 1107

For more details contact Ms. Deloris Cloete at 027 851 1126



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Sydney Adams  
Acting Municipal Manager  
Richtersveld Municipality  
Tel: (027) 851 1111  
Fax: (027) 851 1101

Date: 2019/05/11 .....