

## RICHTERSVELD MUNICIPALITY



### FORMAL WRITTEN PRICE QUOTATION: 101/SDCIT/NC061/03/2021

### SUPPLY AND DELIVERY OF CATRIDGES, IMAGING DRUMS AND TRANSFER KIT TO BE DELIVERED IN PORT NOLLOTH FOR ONE YEAR

CLOSING DATE: 06 April 2021

CLOSING TIME: 12H00

Richtersveld Municipality hereby invites prospective suppliers to quote for the following:

### SUPPLY AND DELIVERY OF CATRIDGES, IMAGING DRUMS AND TRANSFER KIT TO BE DELIVERED IN PORT NOLLOTH

Formal Quotation sealed and clearly marked "FORMAL WRITTEN PRICE QUOTATION: 101/SDCIDT/NC061/03/2021: SUPPLY AND DELIVERY CATRIDGES, IMAGING DRUMS AND TRANSFER KIT TO BE DELIVERED IN PORT NOLLOTH" must be placed in the Municipal tender box at Richtersveld Main Office or be posted to the Municipal Manager, Private Bag X 113, Port Nolloth 8280(attention: Tender Box) no later than 12H00 on Friday 06 April 2021. Formal Quotation can also be emailed due to the Covid 19 Pandemic for Evaluation purposes and the original copies must be placed in tender box.

Bid documents containing conditions of Formal quotation will be available from 25 March 2021 at Richtersveld Local Municipality, Finance Department, 169 Main Road, Port Nolloth.

Formal quotations will be evaluated in terms 80/20 Preference Point System prescribed by the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulation 2017 and the Municipality's Supply Chain Management Policy.

#### Following Conditions will apply to the Formal Quotation

- The Richtersveld Municipality Supply Chain Management Policy will apply
- The Richtersveld Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw,
- Bids which are late , incomplete , unsigned , completed in pencil, submitted by facsimile or electronically , will not be accepted
- Bids submitted are to hold good for a period of 90 days
- Prices must be fixed and firm for one year.
- Bids must only be submitted on the documentation provided by Richtersveld Municipality , ( original Bid documents )
- Bidders must be registered on the National Central Supplier Database ( CSD) official website – [www.csd.gov.za](http://www.csd.gov.za)
- CSD Report reflecting Tax Compliant Status – must accompany the bid document

- **NB: Bidders may not be in arrears for more than three months with Municipal rates and service charges**
- **Certified Copies** of identity document (ID's) of all shareholders/owners(s) partners of bidding companies must be submitted with the document
- **Certified Copies** of Company Registration documents (**CK 1**) must be submitted with the bid document Service providers /contactors- must submit a certified **copy** of their BBBEE certificates from an accredited BEE Verification agency with their Formal quotation submission an original or Sworn Affidavit. Failure to submit a BBBEE certificate or original Sworn Affidavit will lead to forfeiture (loss) of the preference points. Bidder/s will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the BBBEE status level of contribution or is a non – compliant contributor. Such a bidder will score 0
- **Failure to comply with these condition will result in immediate disqualification of your bid.**
- Prospective bidder must submit prior knowledge and experience of Supply and Delivery of goods and Provide references thereof.
- No Formal quotation will be considered from a person or company who, for the past Five years has been convicted of
- Fraud, corruption or any criminal offense
- The strike, premature termination of unsuccessful completion of government contract

**SPECIFICATION:**

**BLACK PRINT CATRIDGE 827A (CF300A)**  
**CYAN PRONT CATRIDGES 827A (CF301A)**  
**MAGENTA PRINT CATRIDGE 827A (CF303A)**  
**YELLOW PRINT CATRIDGE 827A (CF302A)**  
**BLACK IMAGING DRUM 828A (CF358A)**  
**CYAN IMAGING DRUM 828A (CF359A)**  
**MAGENTA IMAGING DRUM (CF365A)**  
**YELLOW IMAGING DRUM (CF364A)**  
**MAGENTA PRINT CATRIDGE CE313A**  
**BLACK PPRINT CATRRIDGE CE 310A**  
**CYAN PRINT CATRIDGE CE 311A**  
**YELLOW PRINT CATRIDGE CE312A**  
**IMAGING DRUM CE314A**  
**BLACK PRINT CATRIDGE CE505A**  
**TRANSFER KIT D7H14A**

No Formal Quotation will be considered to persons in the service of state

For more details contact: **Marenecia Karsten (027) 851 1138**

  
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**SC ADAMS**  
**MUNICIPAL MANAGER**  
**Richtersveld Municipality**  
**Tel: (027) 851 1112**  
**Fax: (027) 851 1101**

Date: 25/03/2021.....