

# RICHTERSVELD MUNICIPALITY



## FORMAL WRITTEN PRICE QUOTATION: 101/SDL/NC061/08/2021

### SUPPLY AND DELIVERY OF FIVE (5) LAPTOPS WITH ACCESSORIES TO BE DELIVERED IN PORT NOLLOTH

CLOSING DATE: 06 SEPTEMBER 2021

CLOSING TIME: 12H00

Richtersveld Municipality hereby invites prospective suppliers to quote for the following:

### SUPPLY AND DELIVERY OF FIVE (5) LAPTOPS WITH ACCESSORIES TO BE DELIVERED IN PORT NOLLOTH

Formal Written Price Quotation sealed and clearly marked "Formal Written Price Quotation: SCM: 101/SDL/NC061/08/2021: SUPPLY AND DELIVERY OF TWO (5) LAPTOPS WITH ACCESSORIES TO BE DELIVERED IN PORT NOLLOTH" must be placed in the Municipal tender box at Richtersveld Main Office or be posted to the Municipal Manager, Private Bag X 113, Port Nolloth 8280 (attention: Tender Box) no later than 12H00 Monday 06 September 2021. Formal Written Price Quotation should not be faxed or emailed as only the original copies will be considered

Bid documents containing conditions of Formal Written Price Quotation will be available from 27 August 2021 at Richtersveld Local Municipality, Finance Department, 169 Main Road, and Port Nolloth at cost per page as determined by approved tariff list or alternatively be e-mailed at no cost.

Formal Written Price Quotations will be evaluated in terms 80/20 Preference Point System prescribed by the Preferential Procurement Policy Framework Act of 2000, Preferential Procurement Regulation 2017 and the Municipality's Supply Chain Management Policy.

#### Following Conditions will apply to the Formal Written Price Quotation

- The Richtersveld Municipality Supply Chain Management Policy will apply
- The Richtersveld Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw,
- Bids which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted
- Bids submitted are to hold good for a period of 60 days
- Bids must only be submitted on the documentation provided by Richtersveld Municipality, (original Bid documents)
- Bidders must be registered on the National Central Supplier Database (CSD) official website – [www.csd.gov.za](http://www.csd.gov.za)
- **CSD Report reflecting Tax Compliant Status – must accompany the bid document**
- **Certified copy** of the latest Municipal Account on the address of the business must be submitted with the bid document
- **NB: Bidders may not be in arrears for more than three months with Municipal rates and service charges**
- Complete enclosed forms MBD2, MD4, MBD 6.1, MBD8 and MBD 9 must be scrutinised, completed and submitted together with your Quotation

- **Certified Copies** of identity document (ID's) of all shareholders/owners(s) partners of bidding companies must be submitted with the document
- **Certified Copies** of Company Registration documents (**CK 1**) must be submitted with the bid document Service providers /contactors- must submit a certified **copy** of their BBBEE certificates from an accredited BEE Verification agency with their Formal Written Price Quotation submission a original or Sworn Affidavit. Failure to submit a BBBEE certificate or original Sworn Affidavit will lead to forfeiture (loss) of the preference points. Bidder/s will not be disqualified from the bidding process if the bidder does not submit a certificate substantiating the BBBEE status level of contribution or is a non – compliant contributor. Such a bidder will score 0
- **Failure to comply with these condition will result in immediate disqualification of your bid.**
- Prospective bidder must submit prior knowledge and experience of Supply and Delivery of goods and Provide references thereof.
- No Formal Written Price Quotation will be considered from a person or company who, for the past Five years has been convicted of
- Fraud, corruption or any criminal offense
- The strike, premature termination of unsuccessful completion of government contract

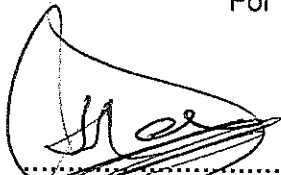
Specifications:

- 5 x 15 10<sup>th</sup> Gen- 8GB RAM, 15.6 FHD- 256 SSD + 1 TB HD, Windows 10 Pro (LAN, HDMI & USB 3,0 compatible)
- 5 x wireless mouse
- 5 x back packs

No Formal Written Price Quotation will be considered to persons in the service of state

Enquiries relating to the specifications can be addressed to Mr. Alex September at telephone (027) 851 1107

For more details contact: Marenecia Karsten (027) 851 1138



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**SE Adams**  
**Municipal Manager**  
**Richtersveld Municipality**  
**Tel: (027) 851 1111**  
**Fax ( 027) 851 1101**

Date: 27/08/2021  
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