



**FORMAL WRITTEN PRICE QUOTATION: (PPE /NC061/03/2024)**

**SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE /CLOTHING FOR MUNICIPAL WORKERS FOR A CONTRACT PERIOD OF (1) YEAR TO BE DELIVERED TO RICHTERSVELD MUNICIPALITY**  
**FORMAL WRITTEN PRICE QUOTATION**  
**PROCUREMENT RANGE (R 30 000.00 – R 299 999.00)**

**PROSPECTIVE BIDDERS ARE INVITED TO SUBMIT FORMAL WRITTEN PRICE QUOTATIONS FOR THE SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE EQUIPMENT /CLOTHING FOR MUNICIPAL OFFICIALS FOR A CONTRACT PERIOD OF (1) YEAR TO BE DELIVERED TO RICHTERSVELD MUNICIPALITY**

RFQ documents, in English, are obtainable from Friday, 08 March 2024, at the offices of the Supply Chain Management Unit, Richtersveld Municipality, Port Nolloth; Tel. 027 851 1139/ 027 851 1106, between 07:30 and 16h30 and **alternatively the document may be downloaded from e-tender portal at - [www.etenders.gov.za](http://www.etenders.gov.za)**

Specification enquiries can be referred to the SCM Unit of Richtersveld Municipality

**Sealed RFQ, with "RFQ NO" : ( PPE /NC061/03/2024)**

clearly endorsed on the envelope, must be deposited in Tender Box at the Municipal offices in Port Nolloth

**NB: Evaluation Criteria : 80 Points = Price , 20 Points Specific Goals as per the attached MBD 6.1 respectively**

**The following Specific goals will apply to this Formal Written Price Quotation**

**1.The promotion of SMME'S maximum (5- Points ) mico enterprise full 5 , small enterprise 3, meduim enterprise -2**

**2. Advancement of Historically disadvantaged Individuals maximum (10- points)  
Race 5 points – Gender 5 points**

**3.The promotion of enterprises located in a specific Municipal area for work to be done or services to be rendered in that Municipal area (5-Points ) Richtersveld Area**

**PPE FOR A CONTRACT PERIOD OF 1 YEAR**

The closing date and time of the tender is on 15 March 2023 and tenders will be opened in public at the Richtersveld Municipal Offices.

**Following conditions will apply to the tender:**

- Prospective bidders needs to be registered on the Central Supplier Database (CSD) of National Treasury. Proof of registration should be attached to the tender document (CSD REPORT)
- SARS Valid Tax Pin must be attached

- Copy of the latest Municipal Account or a signed Lease Agreement on the address of the business and that of the directors, as per CK1, must accompany the bid document **(NB. Bidders may not be in arrears for more than three months with municipal rates and service charges)**
- Certified original copy of Identity Documents (ID's) of all shareholders/ owner(s)/ partners/managers of the bidding companies must be submitted with the bid document.
- **SMME's** that apply should indicate the following details – Medium enterprises should have an annual turnover of 35.0 million, Small enterprises should have an 17.0 annual turnover, Micro enterprises should have an annual 7.0 annual turnover.
- Price quoted must be valid for at least 90 days;
- Price quoted must be firm and inclusive of VAT (if VAT registered);
- Bids which are **late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically**, will **NOT** be accepted;
- Bids must only be submitted on the documentation provided by the Richtersveld Municipality (original Bid Documents) and be completed with black ink;  
The Supply Chain Management Policy of Richtersveld Local Municipality will apply.
- Prospective bidders must have prior knowledge and experience of providing these services and provide references thereof.
- No tender will be considered from a person or company who, for the past five years, has been convicted of fraud, corruption or any criminal offense
- **No tender will be considered to persons in the service of the state.**

JG CLOETE



MUNICIPAL MANAGER

RICHTERSVELD MUNICIPALITY

DATE: 08 March 2024